

Pottsboro ISD Food Service Policy

We serve a variety of nutritious food for students and faculty members at a nominal cost. We do not allow foods of minimal nutritional value, as defined by the Federal Child Nutrition Program, to be served or available for purchase in food service and eating areas during the time students are being served meals.

Our schools participate in the Federal Child Nutrition Programs, which provide free and reduced-price lunch programs to students based on family income levels. Breakfast is FREE at all schools. We maintain strict confidentiality as to whether students participate in the program. If you would like more information about the program or an application, please contact the Director of Food Services at (903) 771-0117. Applications are also available at all school offices. The application process for free and reduced-price breakfast and lunch programs must be completed on an annual basis.

Students may purchase meals in advance. Students pay for their lunches either with cash or from their account balance. Parents will be notified when their child has a negative balance. The cost of a meal will not be less than the established meal rate for the year, regardless of the quantity of meals purchased at one time.

Charge Policy

Charging will be allowed only at the discretion of the campus principal, and no more than \$6.00 will be allowed to be charged. Students will be given an alternate lunch until the account is paid.

Please help us make lunchtime an enjoyable time for your child.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by: 1. mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; or 2. fax: (833) 256-1665 or (202) 690-7442; or 3. email: Program.Intake@usda.gov This